



We Are The Bronx Fellowship

Request for Proposals

Release Date: Monday, February 13, 2012

Deadline for Submission: Thursday, April 05, 2012

Background

We Are The Bronx Fellowship (WATB) is a fellowship of more than 25 non-profit organizations in the Bronx that was created in 2009. WATB provides non-profit professionals opportunities to network and training in leadership development. The We Are The Bronx Fellowship represents a diverse group of community leaders working to strengthen both the non-profit sector and the Bronx as a whole, through partnership, understanding, and capacity building. The **2012 Grant-Making Committee** was created to provide project funding to a Bronx-based organization that shares the WATB mission of strengthening the borough.

Purpose

The **2012 Grant-Making Committee** will award a grant of up to \$1,000 to a Bronx-based organization which provides a direct service or project to low income seniors in the Bronx that is collaborative, sustainable, and innovative.

Eligible Applicants

- Bronx-based organizations that have 501(c)(3) status or are fiscally sponsored
- Bronx-based organizations that provide evidence of collaboration, sustainability, and innovation

Allowable Use of Funds

- Funds may not be used for general operating support or capital improvements.

Guidelines for Eligible Projects

- Serves residents of the Bronx
- Serves low income seniors ages 60 years and older
- Demonstrates an efficient use of the funds for measurable impact and sustainable outcomes

Applications must be received by mail, e-mail or fax by 5:00 pm on **Thursday, April 5, 2012**.

We Are The Bronx

Jewish Community Relations Council

225 West 34th Street, Suite 1607

New York, NY 10122

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For more information contact Martha Podmanicki at 212-983-4800 x161

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We Are The Bronx is a project of the Center for Bronx Non-Profits, which is generously funded by the J.P. Morgan Chase Foundation and receives consultation from Hostos Community College and CAUSE-NY, the intergroup relations division of the Jewish Community Relations Council of NY.

I. Background Information

Date of application: _____

Name of organization: _____

Purpose of grant (one sentence): _____

Address: _____

Telephone number: _____ Fax: _____

E-mail: _____

Executive Director: _____

Contact person and title (if not executive director): _____

Is your organization an IRS 501(c)(3) not-for-profit? (yes or no): _____

If not, who is your fiscal sponsor? _____

Grant request: _____

Total organizational budget (for current year): _____

Total project budget (if requesting project support): _____

Project duration (start date - end date): _____

Project name (if applicable): _____

II. Narrative

In three to four pages (.pdf format, single spaced, Times New Roman, 12-pt font, one inch margins) please answer each of the following questions individually:

1. Briefly explain the organization's mission, history, and services
2. Give a concise description of the project/service including the duration and target population.
3. Explain the need that the project/service fulfills.
4. Give a description of the key staff members involved and their percentage of time involved.
5. Describe the goals of the project/service.
6. Explain how the project/service will be evaluated.
7. How is the project/service innovative and sustainable over time?
8. What other resources and collaborations with other organizations will be incorporated?

III. Attachments

Please provide the following documents (in .doc, .xls or.pdf formats)

- A. Project Budget
- B. Organization's Operating Budget for the current fiscal year
- C. Proof of 501(c)(3) status
- D. Letter of support from collaborating agency
- E. If you have a fiscal sponsor please provide your fiscal sponsor's 501(c)(3) and operating budget for the current fiscal year
- F. **Optional:** Annual report, brochure, flyer, strategic plan, or press clips

Completed Application Checklist:

- Background
- Narrative
- Project Budget
- Organization's Operating Budget for the current fiscal year
- Letter of Support from collaborating agency
- Proof of 501(c)(3) status
- If you have a fiscal sponsor, Fiscal Sponsor's 501(c)(3) and Operating Budget
- Optional: Annual report, brochure, flyer, strategic plan, or press clips

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